

# Recycled Water Hydrant Permit Application Form



Company Name: \_\_\_\_\_

Company Phone: \_\_\_\_\_

Company Address: \_\_\_\_\_

Accounts Payable Contact Name: \_\_\_\_\_

Accounts Payable Phone: \_\_\_\_\_ Accounts Payable Email: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## PROJECT INFORMATION

Job Site Address: \_\_\_\_\_

**Y N**

City Owned Hydrant?

If not city owned, owner's permission is required, along with this application, on our "Private Hydrant Owner Authorization Form". You can find this form at the end of this packet or you can download a copy at [roseville.ca.us/hydrantpermit](http://roseville.ca.us/hydrantpermit).

Preferred Location of Hydrant On Job Site: \_\_\_\_\_

OnSite Contact Person's Name: \_\_\_\_\_

*(Required for delivery and installation)*

OnSite Contact Person's Phone Number: \_\_\_\_\_

Delivery Preference: \_\_\_\_\_  
*Date Time*

### HYDRANT PERMIT FEES

- Fire hydrant application fee: \$289.00
- Meter monthly rental: \$113.00
- Equipment deposit hold: \$2,703.00
- TOTAL APPLICATION FEES: \$3,105.00
- Deposit held separately from permit fees
- Usage rate: \$1.12 per hundred (100) CCF
- Meter relocation fee: \$113.00 per occurrence

## PAYMENT INFORMATION

Credit Card Number: \_\_\_\_\_ Expiration: \_\_\_\_\_ CVV: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**I AGREE AND UNDERSTAND THE FOLLOWING:**

1. Hydrant permits require up to two full business days. Walk in's will not be provided a permit or meter. Equipment and permit will be delivered to the specified job site by scheduled appointment.
2. City staff will contact the onsite representative within 48 hours to schedule the meter delivery and installation. During installation, the applicant will receive a copy of the permit and paid receipt.
3. The applicant must abide by all laws, ordinances, rules, regulations, policies, procedures, and conditions related to use of recycled water hydrants and accept full responsibility for any and all violations of the City of Roseville Municipal Code 14.08.130 and Title 17 of the State of California.
4. Backflow prevention measures shall be taken for any connection as specified in the Roseville Municipal Code 14.10.010.
5. Only a meter permitted and issued by the City of Roseville on recycled water hydrants or risers designated and approved for use under this permit will be allowed. Use of private equipment is prohibited.
6. Once the meter is installed on the approved hydrant or riser, the equipment may not be moved. No exceptions. Failure to comply with this condition will result in termination of the permit.
7. During installation, any damage to the rented meter and associated equipment will be documented and compared to any additional damages discovered upon completion of the permit.
8. Meters are only to be moved by City staff at the request of the applicant. If the location change is authorized by the City, a relocation fee must be paid before the device will be moved.
9. The Hydrant Permit must remain valid throughout the duration of the project.
10. A non-metered connection to a recycled water hydrant or riser constitutes water theft and/or tampering. Any and all water draws from a public or private hydrant, without first obtaining a permit from the City of Roseville Water Division, is strictly prohibited and may be subject to criminal charges and all applicable fees.
11. All service charges, consumption charges and penalties incurred until the meter and all equipment have been collected by the City of Roseville Wastewater Division, whether or not the permit is valid is the responsibility of the permit holder. Failure to pay in full may result in criminal charges and/or suspension of any further permits.
12. Tampering or falsification of records or attempt to defraud the City of Roseville will result in immediate termination of the Hydrant permit, considered water theft, and may be subject to criminal charges.
13. (This is an addition to the terms) Water used will be billed at the rate of \$1.12 for every hundred (100) cubic feet as outlined in the Roseville Municipal Code, 14.08.090. Water use and monthly charges will be billed quarterly.
14. Monthly rental charges and all other applicable fees will be invoiced to the applicant quarterly. Failure to remit payment in full within fifteen (15) days of the billing due date, shall result removal of equipment and termination of the permit.
15. Deposit must be paid separate from the permit fees. All deposits will be held until the close of the permit.
16. Please contact City staff at (916) 774-5750 option #3 or email [recycledwateradmin@roseville.ca.us](mailto:recycledwateradmin@roseville.ca.us) with permit # to close a permit and return equipment. Meters are only to be moved by City staff.
17. Meters and associated equipment will be collected by the City of Roseville Wastewater Division on the permit expiration or termination date. Missing equipment will be considered lost or stolen property and may be subject to criminal charges and applicable fees if not returned within fifteen (15) days following the permit expiration or termination date.
18. Any meter, backflow device, valve adapter or hydrant rendered lost, stolen, damaged or irreparable, will subject the permit holder to forfeit the \$2,703 deposit, or portion thereof, to cover the replacement cost incurred by the City of Roseville. Applicant will be billed prevailing wage for any work performed by City of Roseville staff in conjunction with the repairs.
19. The City of Roseville reserves the right to refuse service and/or issue permits to accounts not in good standing.
20. Any violation of these conditions may result in termination of the Hydrant permit.

*In addition to the foregoing qualifications, I declare that I have been provided with a copy of the Hydrant Permit Terms and Conditions. I have read, understand and agree to the Conditions which are incorporated herein by reference.*

Name of Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_